



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT

**621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888**

MAISD BOARD OF EDUCATION

Special Meeting for Superintendent Search - Selection of Candidates

**MEETING MINUTES
Wednesday, October 9, 2024**

Call to Order

President Mark Christensen called a Special Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Deborah Snyder, Andrea Tabor, and Amy Thomas
Members Absent: Brian Corwin
Administrators: Dr. Scott Koenigsknecht, Kim Iverson, Adel DiOrio, Penny Dora
Media: None

II. Recognition of Visitors - Pete Haines from the Michigan Leadership Institute

III. Public Participation – None

IV. Approval of Agenda

Motion

Moved by Andrea Tabor, seconded by Amy Thomas to approve the agenda as presented.

Action

Approve agenda as presented.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

V. Correspondence - None

VI. Approval of Consent Agenda

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as follows:

- Approval of regular meeting minutes for September 19, 2024.
- Approval of personnel changes as presented.
- Approval of conference travel requests.

Roll Call Vote

Ayes: Christensen, Snyder, Tabor, Thomas

Nays: None Motion passed 4-0

VII. Approval of First Amendment to the Purchase Agreement for the Sale of Property at 10260 South Sheridan Road in Fenwick for the Extension of Dates for Document Submission

This amendment is presented in order to request approval to align and extend the deadline dates for documents that are required to be submitted by both parties for the purchase of said property.

Motion

Moved by Deborah Snyder, seconded by Andrea Tabor to approve the First Amendment to the Purchase Agreement as presented in order to align and extend deadline dates for document submission as required.

Action

Approved the amendment to allow submission of documents as required.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

VIII. Approve Motion to Enter into Closed Session for the Purpose of Reviewing Confidential Applications for the Position of MAISD Superintendent.

As indicated by Pete Haines, Michigan Leadership Institute facilitator of the MAISD Superintendent Search, all applicants have requested confidential review of their application. Under Section 8 of the Michigan Open Meetings Act, this is one of the purposes in which Closed Session is permitted.

Motion

Moved by Amy Thomas, seconded by Deborah Snyder, to go into Closed Session in order to review the applicants for the position of MAISD Superintendent.

Action

MAISD Board of Education moved into Closed Session at 8:05 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

IX. Return to Open Session at 9:18 AM.

X. Review and Discussion of Applicants for the Position of MAISD Superintendent

There were a total of 12 applicants interested in the position and they were presented to the board for consideration. Of those, nine applicants completed the application process and three applicants still had an open application. Board members reviewed the applications using the candidate selection criteria.

XI. Selection of Applicants by Applicant Number for First Round Interviews for the Position of MAISD Superintendent

President Mark Christensen asked for a roll call vote in the selection process.

Motion

Moved by Amy Thomas, seconded by Deborah Snyder, it was proposed to interview Applicant #2, Applicant #3, and Applicant #9 in the first round of interviews.

Action

This motion was approved as presented with three applicants selected for first round interviews.

Roll Call Vote

Ayes: Christensen, Snyder, Tabor, Thomas

Nays: None Motion passed 4-0

XII. Approve Motion for a Brief Break

President Mark Christensen asked for a motion to approve a brief break in order for the applicants to be contacted and invited to interview.

Motion

Moved by Mark Christensen, seconded by Andrea Tabor, to break in order to allow time to contact applicants selected for interviews.

Action

The board will take a brief break and return once applicants have been contacted. Break started at 9:30 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

Return to Open Meeting After Break

Michigan Leadership Institute superintendent search facilitator, Pete Haines, indicated he has completed the contacts with applicants and is ready to return with information about interviews.

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, to return to the board meeting following the break time allowed for contacting potential superintendent candidates.

Action

The board reconvened at 9:45 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

XIII. Announcement of Candidates Selected for First Round Interviews for the Position of MAISD Superintendent

The interviews for the following candidates will be held during special meetings of the MAISD Board of Education at the Hamler Administration Building located at 621 New Street in Stanton, Michigan. These interviews will convene in the Michigan Conference Room.

- **Candidate:** Katie Flynn **Date/Time:** Monday, October 28, 2024 at 5:30 PM
- **Candidate:** Shelly Millis **Date/Time:** Monday, October 28, 2024 at 7:00 PM
- **Candidate:** John Denney **Date/Time:** Tuesday, October 29, 2024 at 5:30 PM

XIV. Information and Discussion for Future Meetings

Next Meeting Dates

- MAISD Regular Board Meeting - October 17, 2024
- Superintendent Candidate Interviews - October 28-29, 2024

XV. Adjournment

Motion

Moved by Deborah Snyder, seconded by Andrea Tabor, to adjourn the meeting at 9:51 AM.

Action

Meeting adjourned at 9:51 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 10/17/2024
Andrea Tabor, Board Secretary
MAISD Board of Education