



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT

**621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION
MEETING MINUTES - Regular Meeting
Thursday, October 17, 2024**

Call to Order

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Brian Corwin, and Deborah Snyder
Members Absent: Andrea Tabor and Amy Thomas
Administrators: Dr. Scott Koenigsknecht (via Zoom), Tricia Root, Kim Iverson, Adel DiOrio, Shannon Tripp, Don Thompson, and Penny Dora
Media: None

II. Recognition of Visitors - None

III. Public Participation – None

IV. Approval of Agenda

Motion

Moved by Brian Corwin, seconded by Deborah Snyder, to approve the agenda as presented.

Action

Approve agenda as presented.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0

V. Correspondence - None

VI. Approval of Consent Agenda

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as follows:

- Approval of special meeting minutes for October 9, 2024.
- Approval of personnel changes as presented.
- Approval of conference travel requests.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

VII. Presentation of MAISD Audit for the 2023-2024 Fiscal Year by Maner Costerisan CPAs

Presented by Sherrie Blankenship, Principal at Maner Costerisan CPAs

The MAISD business office team and Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, were applauded by Sherrie Blankenship for their outstanding performance in managing business and financial services for the district. This praise was echoed by the MAISD Board of Education.

The board discussed the need to consider projects for capital improvement in the coming year and funds needed to improve infrastructure in areas of heating and mechanical as well as parking lot improvements. The fund balance goal remains at 15% from the board's perspective.

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to approve the financial audit as presented for the fiscal year 2023-2024.

Action

Approval of MAISD audit as presented.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0

VIII. Approval of Invoices for Payment

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the previous month's financial activities as presented in the monthly financial review.

Motion

Moved by Brian Corwin, seconded by Deborah Snyder, to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

IX. Approval of New Position for Special Projects Coordinator

Requesting approval for a newly created position titled Special Projects Coordinator which will fall under the Special Education Department. Position is responsible for managing and coordinating special projects, initiatives, and department-wide activities. Focuses on planning, executing, and monitoring special projects that are crucial to the department's growth and integration district wide. Special Projects Coordinator will work cross-functionally with teams within and outside the department, ensuring effective project execution and alignment with department goals.

Motion

Moved by Deborah Snyder, seconded by Brian Corwin to approve the new position of Special Projects Coordinator as presented.

Action

New position was approved.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

X. Approve 2024-2025 MAISD Substitute Rates for Various Positions

Substitute rates were adjusted for the current year and more consistently aligned across the district.

Motion

Moved by Brian Corwin, seconded by Deborah Snyder, to approve 2024-2025 substitute staffing rates as presented. These rates will become effective on October 21, 2024.

Action

2024-2025 Substitute Rates were approved as presented effective on October 21, 2024.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

XI. Accept and Acknowledge Receipt of Grant Funds from Greenville Area Community Foundation

Great Start Montcalm received a grant as requested by Cari O'Connor, MAISD Director of Early Childhood Services, in the amount of \$10,000 to provide supplies and materials for parent swag bags which will be distributed during the Community Baby Shower in May, 2025.

Motion

Moved by Deborah Snyder, seconded by Brian Corwin to approve this Letter of Agreement and purchase of winter coats as presented.

Action

Approved provision of winter coats for bus drivers and bus aides.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

XII. Approval of Request from Consumers Energy for Expansion of Current Easement on the Property at Seiter Education Center in Greenville

Consumers Energy will be updating the infrastructure of the high voltage line, replacing old poles and restringing new cable which will affect the current easement on said property. There is an existing easement in place, however it does not cover the area that is needed for today's safety standards. The existing easement covers 74' on the east side of the centerline on to the school's property. The new standard requires 80 feet. The updated protection easement will cover that additional 6' needed. This area is for tree and vegetation management only. There will not be a noticeable difference in that area. Consumers Energy will provide \$1,141.53 to Montcalm Area ISD for permanent easement.

Motion

It was moved by Brian Corwin, seconded by Deborah Snyder, to approve the request from Consumers Energy for expansion of the current easement as presented.

Action

The motion was approved and the easement will be permanently expanded as requested by Consumers Energy.

Roll Call Vote

Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

XIII. Approval of Recommended Bid for the Purchase and Installation of 15 HVAC Rooftop Units
Don Thompson, MAISD Director of Facilities, presented bids from six companies for the purchase and installation of HVAC rooftop units at four MAISD buildings in total of 15 units. It is recommended the bid be awarded to Hurst Mechanical at a cost of \$432,123 covering the total scope of work.

Motion
Moved by Deborah Snyder, seconded by Brian Corwin, to accept the bid from Hurst Mechanical in the amount of \$432,123.00 to purchase and install a total of 15 HVAC rooftop units for four of the MAISD buildings.

Action
This motion was approved as presented. Hurst Mechanical will receive the bid for 15 HVAC rooftop units.

Roll Call Vote
Ayes: Christensen, Corwin, and Snyder

Nays: None Motion passed 3-0

XIV. Approve Neola Policies – Title IX Nondiscrimination on the Basis of Sex in Education Programs or Activities – New Policy 2264 and Revised 2266 - Second Reading
The 2024 Title IX regulations are effective August 1, 2024. As such, they apply *only* to sex discrimination that allegedly occurred on or after August 1, 2024. The new policy 2264 will apply for instances that allegedly occur on or after August 1, 2024. The revised policy 2266 will apply for those issues that occur prior to August 1, 2024. This is the second reading.

Motion
Moved by Brian Corwin, seconded by Deborah Snyder, to approve Title IX Nondiscrimination on the Basis of Sex in Education Programs or Activities - Policy 2264 and Policy 2266 as presented.

Action
Policies 2264 and 2266 were approved and adopted as presented.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0

XV. Report from MAISD Interim Superintendent Dr. Scott Koenigs knecht

- Dr. Koenigs knecht and a team from MAISD attended the Early Childhood Summit yesterday which brought together all 56 ISDs in the state to focus on early childhood education. Our team consisted of Cari O’Connor, Cindy DeYoung, Penny Dora, and Adel DiOrio.

XVI. Reports from MAISD Associate Superintendents and Administrative Leaders

Tricia Root, Associate Superintendent of Finance and Human Resources

- Audits have been presented to the boards for all of the local districts where we contract financial services. This will close the 2023-2024 audit season.

Kim Iverson, Associate Superintendent of Special Education

- The Special Education leadership team will be attending the New Leadership Academy together along with the MAASE conference.
- New furniture arrived at Seiter Education Center for several classrooms in need.
- Brittany Danner has been awarded a \$500 gift from Honor Credit Union which will be formally acknowledged at the next board meeting.

Shannon Tripp, Associate Superintendent of CTE/Early College

- Parent Teacher Conferences had a 23% attendance rate at MACC and 100% at Early College.
- MACC Advisory Council annual dinner and meetings will be held next week.
- MACC is focused on an attendance campaign for improving student attendance with a goal of 90% attendance rate.
- Shannon provided a list of certifications earned by MACC students last year.
- Administrators from Tri County Area Schools visited the MACC to consider their programs.
- CTE administrators throughout the state attended a math workshop at Macomb ISD to begin work on the state level initiative to improve math achievement in CTE programs state-wide. Improvement plans are due by November 14.

Adel DiOrio, Associate Superintendent of Instruction

- Officials from MDE will be onsite next week for professional development and to support the work of continuous improvement with administrators from our local districts.
- MAISD is offering three strands of the New Teacher Academy series for local districts focusing on a level for secondary and a level elementary.
- Several MAISD representatives are attending the Special Populations Conference and the Igniting Passionate Leaders series.
- Improvements are being made to the intranet platform for internal housing of data management.

XVII. Approve Motion to Enter into Closed Session to Consider a Legal Opinion Under Section 8(h)
MAISD Board of Education will move into Closed Session.

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to enter Closed Session at 8:49 AM.

Action

Moved to Closed Session at 8:49 AM.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0

XVIII. Declare Time of Return to Open Session

MAISD Board of Education returned to Open Session. Minutes of the Closed Session are recorded and filed in accordance with the Open Meetings Act.

Motion

Moved by Brian Corwin, seconded by Deborah Snyder, to return to Open Session at 9:41 AM.

Action

Return to Open Session at 9:41 AM.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0

XIX. Information and Discussion for Future Meetings

Special Board Meetings - Superintendent Search - Candidate Interviews

- Monday, October 28, at 5:30 PM - Katie Flynn
- Monday, October 28, at 7:00 PM - Shelly Millis
- Tuesday, October 29, at 5:30 PM - John Denney

XX. Adjournment

Motion

Moved by Deborah Snyder, seconded by Brian Corwin,
to adjourn the meeting at 9:45 AM.

Action

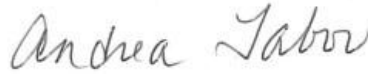
Meeting adjourned at 9:45 AM.

Regular Vote Ayes: 3 Nays: 0

Motion passed 3-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 10/28/2024
Andrea Tabor, Board Secretary
MAISD Board of Education