



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT
621 NEW STREET - P.O. BOX 367
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION - SPECIAL MEETING
FOR SUPERINTENDENT EVALUATION
MEETING MINUTES
Wednesday, May 15, 2024**

Call to Order

President Mark Christensen called a Special Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Steve Foster, Deborah Snyder, Amy Thomas
Members Absent: Andrea Tabor
Others Present: Kyle Hamlin and Penny Dora

II. Recognition of Visitors - None.

III. Public Participation – None.

IV. Approval of Agenda

Motion

#3052 Moved by Steve Foster, seconded by Amy Thomas to approve the agenda as presented.

Action

Approve agenda as presented.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

V. Correspondence

Steve Foster presented a letter to the MAISD Board of Education announcing his resignation effective June 30, 2024. Steve's current term is set to expire in 2025.

Motion

#3053 Moved by Amy Thomas, seconded by Deb Snyder to accept the resignation of Steve Foster with regret.

Action

Accept the resignation of Steve Foster.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

VI. Consent Agenda

Motion

#3054 Moved by Amy Thomas, seconded by Deb Snyder to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as follows:

- Approval of regular meeting minutes for May 6, 2024.
- Approval of personnel changes as presented.
- Approval of conference travel requests.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Thomas Nays: None Motion passed 4-0

VII. Approve/Disapprove Purchase of 2 Chevrolet 1 Ton Pick-Up Trucks to be Used by the Facilities/Maintenance Department (Don Thompson, Director)

Motion

#3055 Moved by Amy Thomas, seconded by Steve Foster to approve the purchase of two trucks as presented.

Action

Approve purchase of two trucks.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Thomas Nays: None Motion passed 4-0

VIII. Approve or Disapprove the 2024-2025 School Calendars for Special Education Programs - Seiter Education Center/Montcalm Transitions Center, Montcalm Local ISD Programs, and Early On

Motion

#3056 Moved by Deb Snyder, seconded by Amy Thomas to approve school calendars as presented.

Action

Approved school calendars.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

IX. Accept Request from MAISD Superintendent Kyle Hamlin to go into Closed Session for the Purpose of Conducting the Superintendent Evaluation

Motion

#3057 Moved by Deborah Snyder, seconded by Andrea Tabor to approve the request for a new position.

Action

Approved new position for Early Childhood Specialist Coach.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

X. Approve/Disapprove Moving into Closed Session for the Purpose of Conducting the Superintendent Evaluation

Motion

#3058 Moved by Amy Thomas, seconded by Deb Snyder to move into a closed session at 4:50 PM.

Action

Begin closed session for the purpose of conducting superintendent evaluation.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

XI. Declare the Time of Return to Open Session

MAISD Board of Education returned from closed session to the open meeting at 5:50 PM. Board discussed the performance of the superintendent based on the performance ratings in the Collins & Blaha superintendent evaluation tool. A summary will be compiled and presented for approval at the June meeting.

XII. Information and Discussion for Future Meetings

Next Meeting Dates

June 27, 2024 - Special Board Meeting at 7:45 AM for Budget Hearing

June 27 2024 - Regular Board Meeting at 8:00 AM

Special Events

May 17, 2024: Carnival – Seiter Education Programs, 9:00 to 11:00 a.m., 11:00 to 2:30 p.m.

May 18, 2024: Family Fun Day from 10:00 a.m. to 1:00 p.m.

May 23, 2024: Seiter/MAISD Program Graduation 12:00 p.m. to 3:00 p.m.

XIII. Adjournment

Motion

#3059 Moved by Amy Thomas, seconded by Deb Snyder
to adjourn the meeting at 6:15 PM.

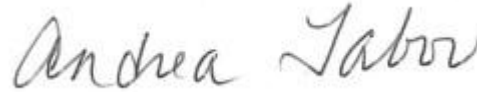
Action

Meeting adjourned.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 6/27/2024
Andrea Tabor, Board Secretary
MAISD Board of Education