



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT

**621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION
MEETING MINUTES**

Thursday, August 15, 2024

Call to Order

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Brian Corwin, Deborah Snyder, and Amy Thomas
Members Absent: Andrea Tabor
Administrators: Dr. Scott Koenigsknecht, Tricia Root, Kim Iverson, Adel DiOrio, Penny Dora
Media: Cory Smith, Senior Staff Writer from The Daily News

II. Recognition of Visitors - Will Lepech - Introduced as new MAISD Continuous Improvement Consultant

III. Public Participation – None.

IV. Approval of Agenda

Motion

Moved by Amy Thomas, seconded by Brian Corwin to approve the agenda as presented.

Action

Approve agenda as presented.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

V. Correspondence

Penny Dora shared sympathy cards sent from several other ISDs and local districts around the state in memory of Kyle Hamlin. These will be sent to Kyle’s family.

VI. Approval of Consent Agenda

Motion

Moved by Amy Thomas, seconded by Brian Corwin, to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as follows:

- Approval of organizational meeting minutes for Thursday, July 18, 2024.
- Approval of special meeting minutes for Thursday, August 1, 2024.
- Approval of personnel changes as presented.
- Approval of conference travel requests.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Thomas Nays: None Motion passed 4-0

VII. Approval of Invoices for Payment

Motion

Moved by Deborah Snyder, seconded by Amy Thomas to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Thomas Nays: None Motion passed 4-0.

VIII. Approval of Contract with Clinton County RESA for Superintendent Services

MAISD Board of Education seeks to approve a contract with Clinton County RESA for the services of Dr. Scott Koenigsknecht as Interim Superintendent of Montcalm Area ISD. The contract term covers 35 days beginning August 8, 2024, and running through December 1, 2024. Additional terms and conditions of this contract can be found on file.

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to approve the contract with Clinton County RESA for Interim Superintendent Services with Dr. Scott Koenigsknecht through December 1, 2024.

Action

Approved the contract for Interim Superintendent Services with Clinton County RESA as presented.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Thomas Nays: None Motion passed 4-0.

IX. Approval of Contract with Michigan Leadership Institute for Superintendent Search Services

MAISD Board of Education seeks to approve a contract with Michigan Leadership Institute for the services of conducting a superintendent search. The proposed search timeline is expected to be completed in 14 weeks and will be led by Peter Haines, Michigan Leadership Institute’s Associate Regional President for Southwest Michigan. The cost structure is \$63,000 for the search services. Additional terms and conditions of the contract can be found on file.

Motion

Moved by Deborah Snyder, seconded by Amy Thomas, to approve a contract with Michigan Leadership Institute for the services of conducting a superintendent search.

Action

This motion was approved for accepting the contract for superintendent search services as presented.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Thomas Nays: None Motion passed 4-0.

X. Authorization of Signatures

Board President Mark Christensen
MAISD Interim Superintendent Dr. Scott Koenigsknecht
MAISD Associate Superintendent of Finance and Human Resources Tricia Root

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to authorize signatures for MAISD as presented.

Action

Approved signatures as presented and as listed above.

Regular Vote Ayes: 4 Nays: 0 Motion passed 4-0

XI. Approve Proposal for Purchase of Property - 10260 South Sheridan Road in Fenwick, MI 48834

MAISD Board of Education is considering the sale of the property located at 10260 South Sheridan Road in Fenwick, also known as the H.O. Steele Education Center. One bid has been received and it is the board's recommendation to accept this bid as proposed, received by IM Safe Child Advocacy Center, a current tenant in the building. The purchaser is proposing a bid of \$270,000 for the entire property as described in its survey and legal description. The board shared review and discussion of this proposal.

Motion

It was moved by Amy Thomas, seconded by Deborah Snyder, to accept the bid of \$270,000 for the purchase of the property, located at 10260 South Sheridan Road in Fenwick, and begin working with the purchaser for a formal purchase agreement.

Action

The motion carried to formally accept the bid for the purchase of property and begin the work of approving a purchase agreement.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Thomas

Nays: None

Motion passed 4-0.

XII. Approve New and/or Revised Neola Board Policies in Second Reading

- Policy Notes
- PO 1240 Evaluation of Superintendent
- PO 2410 Prohibition of Referral or Assistance (Rescind)
- PO 2414 Reproductive Health and Family Planning
- PO 2418 Sex Education
- PO 3220 Professional Staff Evaluation
- PO 6320 Purchasing
- PO 6325 Procurement - Federal Grants - Funds
- PO 6350 Prevailing Wage (New)
- PO 6520 Payroll Deductions
- PO 8800 Religious - Patriotic Ceremonies and Observances
- Policy Update - Volume 38 Number 2 - February 2024

Motion

Moved by Amy Thomas, seconded by Brian Corwin, to approve new and/or revised Neola board policies as presented.

Action

Approved new and/or updated board policies as presented.

Regular Vote

Ayes: 4

Nays: 0

Motion passed 4-0

XIII. Approve/Disapprove Revisions to MAISD Employee Handbook for 2024-2025

Motion

Moved by Amy Thomas, seconded by Deborah Snyder, to approve revisions made to MAIS Employee Handbook for 2024-2025 as presented.

Action

Approve MAISD Employee Handbook for 2024-2025 school years as presented.

Regular Vote

Ayes: 4

Nays: 0

Motion passed 4-0

XIV. Report from MAISD Interim Superintendent Dr. Scott Koenigskecht

- **Annual Preschool Report.** Dr. Koenigskecht reviewed the annual preschool report as prepared by Cari O'Connor, Director of Great Start and Preschool Programs.
- **MAISD Bond Proposal.** With a failed second attempt for the bond proposal, and given our pending search for a superintendent, facility priorities will need to be evaluated. Conversations will begin with the leadership team to determine next steps.

XV. Reports from MAISD Associate Superintendents and Administrative Leaders

Tricia Root, Associate Superintendent of Finance and Human Resources

- Tricia reviewed the annual audit review progress for our four contracted service districts and indicated we will hear a presentation from our auditors regarding our MAISD audit next month.

Shannon Tripp, Associate Superintendent of CTE/Early College

- Shannon is facilitating professional development today for the Early College staff.

Kim Iverson, Associate Superintendent of Special Education

- Kim shared that all special education staff have been trained in the new staff evaluation process.
- Special education leaders attended the state-wide summer conference for Michigan Association for Administrators of Special Education, usually referred to as MAASE.

Adel DiOrio, Associate Superintendent of Instruction

- Adel provided an update regarding our early literacy coaches and partnership with local districts.
- MAISD had a team represented at the state level Early Math Conference held last week.
- MAISD and local district leaders will be participating in a series entitled Igniting Passionate Leaders this year with Muskegon Area ISD as the host.
- Adel is working with local districts to prepare 31n contracts for the 2024-2025 school year which provide mental health support for students through a partnership with Montcalm Care Network.

XVI. Information and Discussion for Future Meetings

Next Meeting Dates

- MAISD Regular Board Meeting - September 19, 2024
- MCCBA Fall Membership Meeting - September 30, 2024

XVII. Adjournment

Motion

Moved by Amy Thomas, seconded by Brian Corwin,
to adjourn the meeting at 8:32 AM.

Action


Meeting adjourned at 8:32 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 9/19/2024
Andrea Tabor, Board Secretary
MAISD Board of Education